

TANF TRANSFERRED TO SOCIAL SERVICES BLOCK GRANT MONITORING TOOL

Child TTTSSBG eligible: YES _____ NO _____

Allowable claim: YES _____ NO _____

Each question must be answered. N/A may only be used if offered as an option. A question where N/A is shaded must be answered Yes or No. This form may be annotated with additional information regarding eligibility if necessary. See page 2 for further instructions.

County: _____ Sample#: _____ Review Date: _____

Review Period: _____ Reviewer: _____

SIS ID#: _____ Service/Program Code: _____

Child's Name: _____**Child's Date of Birth:** _____

	YES	NO	NA
1) Is child in foster care?			
2) Is child in an adoptive placement?			
3) Is child in a licensed facility, or in a relative placement that is in the process of being licensed ?			
4) Is child IV-E eligible?			
5) If yes to #3 and #4, is the service claimed a IV-E allowable service? (If yes, claims cannot be paid by TANF transferred to SSBG)			
6) If no to #3, but yes to #4, is service claimed an allowable TANF transferred to SSBG service? (If no, claims cannot be paid by TANF transferred to SSBG)			
7) Does child's own income total at or below 200% of the Federal Poverty Level? (N/A for children with a Final Decree of Adoption)			
8) Is the claim for post adoption services?			
9) If yes to #8, has the Final Decree of Adoption been issued?			
10) If yes to #8 and #9, is the income of the adoptive parents at or below 200% of FPL? (If no, post adoption services claim may not be paid through TANF transferred to SSBG)			
11) Is child a US citizen or a qualified alien?			

Comments: _____

TANF TRANSFERRED TO SSBG (TTTSSBG) MONITORING TOOL INSTRUCTIONS

1. Determine whether the child is considered to be in foster care.
2. Determine whether the child is considered to be in an adoptive placement.
3. Determine if the child is in a licensed facility or in a relative placement who is **ACTIVELY** engaged in the licensing process.
4. Determine whether the child is eligible for IV-E.
5. For this question, determine whether the service to be claimed is an allowable IV-E service. If it is, and the child is IV-E eligible and is in a licensed facility or placed with a relative who is actively in the process of being licensed, TTTSSBG cannot be claimed.
 Eligibility: A child may be IV-E eligible and TTTSSBG eligible. For example, Foster Care Diagnostic & Treatment, Service Code 100, is not an allowable IV-E service. Therefore, even if the child is IV-E eligible, Service Code 100 may be reimbursed through TTTSSBG.
 For a child not IV-E eligible, but is TTTSSBG eligible, any allowable TTTSSBG service may be reimbursed through Program Code "V".
6. If child is IV-E eligible, but is not in one of the placement as described in question #3 then determine whether claim is an allowable TTTSSBG service.
7. Child's Income Level: Is the child's income below 200% of the Poverty Level? If the child is in foster care, he is considered a "family of one" and only his income, if any, is considered. If the child's income is above 200% of FPL, the claim cannot be reimbursed through TTTSSBG.
 If the child is not in foster care, but is living with parents or caretakers, the parents or caretakers must meet the income requirement in order for the service to be reimbursed through TTTSSBG.
 (N/A for children with a Final Decree of Adoption issued)
8. Determine whether the claim is for post adoption services.
9. If claim is for post adoption service, determine whether the Final Decree of Adoption has been issued.
10. If claim is for post adoption services and the Final Decree of Adoption has been issued, you must determine whether the adoptive parents' income is at or below 200% of FPL. If adoptive parents' income exceeds the 200% FPL, the claim cannot be reimbursed through TTTSSBG.
11. A child must be a U.S. citizen or a qualified alien.